

# *Essex Condominium Corporation #3*

P. O. Box 27063 7720 Tecumseh Rd. E. Windsor, ON N8T 3N5

Telephone/Fax (519) 945-1473

[www.essexcondo3.com](http://www.essexcondo3.com)

December, 2009

Dear Home Owner/Tenant

It has been brought to our attention that the Corporation bears the responsibility to insure that every unit has three Smoke Detectors in good working condition. These Detectors are to be positioned on each level to meet the Fire Code for the Province of Ontario. The Corporation is required to have each household inspected annually and if any unit is defective or beyond its expiration date it is to be replaced.

Due to the fact this will be the first year of such an inspection, and the beginning of the Corporation's Fire Prevention Log, your Board of Directors has determined it would be simpler to have all present Smoke Detectors replaced at the time this inspection is carried out. These new Detectors and all subsequent battery replacements will be furnished by the Corporation at no charge to the home owner/tenant.

In return we ask your cooperation in allowing an independent Fire Prevention Company entry into your household to replace or install the Smoke Alarms. If you are not able to be home when the inspection is scheduled to take place it is your responsibility to make certain a friend, neighbour or family member is there to allow entry. The entire process of removal and replacement of alarms should take approximately 1 ½ to 2 hours.

While your Board does not wish to appear confrontational, it is necessary to advise that, if you refuse to allow entry for this inspection and installation, your name and address will be submitted to the Fire Marshall for the Province of Ontario who has the right to either force entry for this inspection, or fine you \$235.00 for non-compliance, or both. Considering the fact there is no cost to you for this inspection or installation of the Smoke Detectors, in addition to the replacement batteries every six months or every year, it is in your best interest to be as cooperative as possible.

We trust you will accommodate this inspection/installation when your area is scheduled.

Yours truly,

Sheri Delacretaz, President  
Board of Directors  
Essex Condominium Corporation #3