

BOARD OF DIRECTORS MEETING
Minutes of the Meeting Held
Monday, January 22nd, 2018 at 6:30 pm.

Present: Mary Wiseman, Jack Forcett, Sheri Delacretaz, Inga Vassileva, Moe Gagner, Joe Mazzotta.

1. Call to Order - 6:30 pm
2. Approval of the Minutes of Previous Meeting - Motion to approve the minutes of November 13th, 2017 by Inga Vassileva, seconded by Jack Forcett, all in favour , motion approved.
3. Financial Reports- The audited financial report for the 2016/2017 fiscal year end was reviewed as presented by Gordon Lee Chartered Accountants. Rosemary Norman reviewed the report from Gordon Lee's office. Motion to approve the audit report by Sheri Delacretaz, seconded by Inga Vassileva, all in favour, motion approved.
4. Reports - Maintenance report - Moe Gagner reviewed his report as presented to all Directors.
 - Joe Mazzotta reviewed the Property Manager's report.
 - others (Committee) - The landscaping budget of \$1,800 for the 2018 season was reviewed and approved. Motion to approve by Inga Vassileva, seconded by Sheri Delacretaz, all in favour, the motion was approved.
 - Conflict of Interest - no conflict of interest was registered.
5. New Business and Correspondence
 - (a) The snow removal issues and procedures for the past season were reviewed. We will monitor the work going forward and work with the existing contractor to address any issues that arise.

- (b) The new condominium authority charges that take effect were reviewed , and new information will be necessary for owners going forward. New charges are to be paid by the Corporation at a rate of \$139 per month.
- c. A newsletter will accompany the annual meeting documents. Items to include in the newsletter are: explanation of snow removal, garbage disposal issues, guest parking notice, and a statement that future condo fee increases will be reviewed.
- (d) The annual general meeting will be held March 26th, 2018. Four director positions will be voted upon at the meeting.

Closing of Meeting and setting of next meeting. **The meeting was closed at 7:30 pm. The next meeting to be set after the annual meeting date.**